

## **Submitting the final carbon footprint form**

The completed footprint must be checked and approved by the production company's nominated albert reviewer for accuracy. It will then be automatically directed to an external auditor for a standard assurance review. Once audited and approved, the nominated albert reviewer will receive an automated email from support@greenstoneplus.com, with 'Final carbon footprint has been approved' in the subject line.

It is then the production company's responsibility to forward this email to their S4C PAC/ delivery contact (mb@s4c.cymru) within two weeks of the programme's transmission. This forms part of a production's final stage of paperwork delivery.

Please note submission of a final carbon footprint does not automatically entitle a programme to use the albert 'badge' onscreen. For information on how to qualify for the badge, see the albert certification section.